

POCOLA MUNICIPAL AUTHORITY
MINUTES
TUESDAY JANUARY 12, 2016
6:30 P.M.
POCOLA TOWN HALL
204 SOUTH POCOLA BLVD

1. MAYOR DON DIDIER CALLED THE MEETING TO ORDER.
2. DON DIDIER STATED ALL MEMBERS WERE PRESENT BUT GAYLON E. FREEMAN AND THERE WAS A QUORUM. ATTORNEY NICK GRANT WAS ALSO PRESENT.
3. CINDY WILSON MADE A MOTION, SECONDED BY JEWELL CLARK TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:
 - a. MINUTES FROM DECEMBER 8, 2015
 - b. ACCOUNTS PAYABLE DECEMBER 1, 2015 THROUGH DECEMBER 31, 2015

PHIL SMITH – YES
DON DIDIER – YES
JEWELL CLARK – YES
CINDY WILSON – YES

**GAYLON E. FREEMAN NOW PRESENT

4. ROBERT KERSHAW SPOKE ABOUT FINDINGS IN THE 2014-2015 AUDIT. HE STATED EVERYONE WAS HELPFUL AND EVERYTHING LOOKS GOOD. IDEALLY THERE NEEDS TO BE MORE SEGREGATION OF DUTIES OVER THE FINANCES, BUT THIS IS A COMMON PROBLEM DUE TO ONLY HAVING A FEW EMPLOYEES. HE ADVISED THE BOARD MEMBERS TO DO MORE RISK ASSESSMENT AND BE AWARE OF THE DAY-TO-DAY ACTIONS.
5. PHIL SMITH MADE A MOTION, SECONDED BY DON DIDIER TO APPROVE THE 2014-2015 AUDIT.

PHIL SMITH – YES
DON DIDIER – YES
JEWELL CLARK – YES
CINDY WILSON – YES
GAYLON E. FREEMAN – ABSTAIN

6. HEARD MONTHLY REPORT FROM DEPARTMENT HEAD JOHN LIMBOCKER. HE STATED DURING THE HEAVY RAINS THE SEWER DEPARTMENT AND LIFT STATIONS FLOODED 5.5 FT HIGHER THAN EVER BEFORE BUT EVERYTHING IS BACK TO NORMAL NOW.
7. NO NEW BUSINESS.
8. DON DIDIER MADE A MOTION, SECONDED BY PHIL SMITH TO ADJOURN.

PHIL SMITH – YES
DON DIDIER – YES
JEWELL CLARK – YES
CINDY WILSON – YES
GAYLON E. FREEMAN – YES

BOARD OF TRUSTEES
MINUTES
TUESDAY JANUARY 12, 2016
FOLLOWING THE MUNICIPAL AUTHORITY MEETING
POCOLA TOWN HALL
204 SOUTH POCOLA BLVD

1. MAYOR DON DIDIER CALLED THE MEETING TO ORDER.
2. DON DIDIER STATED ALL MEMBERS WERE PRESENT AND THERE WAS A QUORUM. ATTORNEY NICK GRANT WAS ALSO PRESENT.
3. PHIL SMITH MADE A MOTION, SECONDED BY CINDY WILSON TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:
 - a. MINUTES FROM DECEMBER 8, 2015
 - b. ACCOUNTS PAYABLE DECEMBER 1, 2015 THROUGH DECEMBER 31, 2015

PHIL SMITH – YES
DON DIDIER – YES
JEWELL CLARK – YES
CINDY WILSON – YES
GAYLON E. FREEMAN – YES ON ITEM (A), ABSTAIN ON ITEM (B)

4. ROBERT KERSHAW SPOKE ABOUT FINDINGS IN THE 2014-2015 AUDIT. HE STATED EVERYONE WAS HELPFUL AND EVERYTHING LOOKS GOOD. IDEALLY THERE NEEDS TO BE MORE SEGREGATION OF DUTIES OVER THE FINANCES, BUT THIS IS A COMMON PROBLEM DUE TO ONLY HAVING A FEW EMPLOYEES. HE ADVISED THE BOARD MEMBERS TO DO MORE RISK ASSESSMENT AND BE AWARE OF THE DAY-TO-DAY ACTIONS.
5. PHIL SMITH MADE A MOTION, SECONDED BY JEWELL CLARK TO APPROVE THE 2014-2015 AUDIT.

PHIL SMITH – YES
DON DIDIER – YES
JEWELL CLARK – YES
CINDY WILSON – YES
GAYLON E. FREEMAN – ABSTAIN

6. PHIL SMITH MADE A MOTION, SECONDED BY GAYLON E. FREEMAN TO ADD KALEB LOVELL TO THE FIRE DEPARTMENT ROLLS AS A VOLUNTEER FIREMAN.

PHIL SMITH – YES
DON DIDIER – YES
JEWELL CLARK – YES
CINDY WILSON – YES
GAYLON E. FREEMAN – YES

7. DON DIDIER MADE A MOTION, SECONDED BY PHIL SMITH TO TAKE BIDS FOR A SOUTH FIRE STATION AFTER SPECS ARE DECIDED.

PHIL SMITH – YES
DON DIDIER – YES
JEWELL CLARK – YES
CINDY WILSON – YES
GAYLON E. FREEMAN – YES

8. DON DIDIER MADE A MOTION, SECONDED BY PHIL SMITH TO PURCHASE A RESCUE BOAT, TRAILER AND EQUIPMENT FOR THE FIRE DEPARTMENT NOT TO EXCEED \$20,000.00.

PHIL SMITH – YES
DON DIDIER – YES
JEWELL CLARK – YES
CINDY WILSON – YES
GAYLON E. FREEMAN – YES

9. GAYLON E. FREEMAN MADE A MOTION, SECONDED BY PHIL SMITH TO RETURN THE FIRE DEPARTMENT 1987 CHEVY MINI PUMPER TRUCK TO THE STATE.

PHIL SMITH – YES
DON DIDIER – YES
JEWELL CLARK – YES
CINDY WILSON – YES
GAYLON E. FREEMAN – YES

10. TABLED UNANIMOUSLY (ENFORCE DRIVEWAYS/HIGHWAY 112 APPROACHES BEING PAVED OR CONCRETED TO HELP AVOID GRAVEL ON THE HIGHWAY)

**PHIL SMITH NOW ABSENT

11. DISCUSSION WAS HELD CONCERNING DRAINAGE ISSUES ON OAK STREET. LINDA SMITH ASKED THE BOARD TO LOOK AT THE DITCHES AND CULVERTS TO SEE WHAT IMPROVEMENTS CAN BE MADE.

12. HEARD MONTHLY REPORT FROM DEPARTMENT HEADS:

STREET – JOHN LIMBOCKER STATED THE BRIDGE ON MEADOWS LANE IS NOW FIXED AND THE GRADE-ALL THAT WAS SUBMERGED IN THE FLOOD WATER IS RUNNING OK.

FIRE – WESLEY RIGGS STATED THERE WERE 12 RUNS IN DECEMBER, 146 RUNS TOTAL IN 2015. HE ALSO THANKED ALL DEPARTMENTS FOR THEIR HELP AND COOPERATION.

POLICE – STEVE HOWARD STATED THE NEW 911 EQUIPMENT IS INSTALLED AND BEING TESTED, THERE WERE 2,483 DOCUMENTED CALLS IN 2015 AND \$509,000.00 WORTH OF TICKETS WRITTEN. CODE ENFORCEMENT IS GOING WELL AND HE ALSO THANKED ALL DEPARTMENTS FOR THEIR HELP.

13. NEW BUSINESS: THE ONE CENT SALES TAX FOR THE STREETS PASSED.

14. DON DIDIER MADE A MOTION, SECONDED BY GAYLON E. FREEMAN TO ADJOURN.

DON DIDIER – YES
JEWELL CLARK – YES
CINDY WILSON – YES
GAYLON E. FREEMAN – YES